**Immigrant Youth Advocacy Initiative Legal Intern**

**Mission & Organization Overview**

Based on the value of “welcoming the stranger, HIAS Pennsylvania provides legal, resettlement and supportive services to immigrants, refugees and asylum seekers from all backgrounds in order to assure their fair treatment and full integration into American society.  HIAS Pennsylvania advocates for just and inclusive public policies and practices.

The only program of its kind in the state, HIAS Pennsylvania’s Youth Advocacy Initiative provides legal services to immigrant children and young people in Southeastern Pennsylvania. This work includes providing legal services to children facing removal proceedings in Immigration Court; to children involved in the domestic child welfare system; and to unaccompanied children in the custody of and released from local federal Office of Refugee Resettlement (ORR) facilities in Pennsylvania.

**Internship Description**

**Title**: Legal Intern

**Program:** Immigrant Youth Advocacy Initiative (IYAI)

**Supervisor:** Stephanie Lubert (Supervising Attorney of IYAI)

**Hours:** Minimum of 10 hours per week

**Pay**: Unpaid but we can coordinate with law school for credit

**General Description:** Assist in representation of immigrant youth

**Summary of Responsibilities**

Responsibilities and tasks will be tailored to the individual’s strengths and interests, but might include:

* Intake;
* Draft affidavits;
* Country condition research;
* Prepare asylum applications;
* Complete applications for employment authorization;
* Complete applications for adjustment of status.

**Qualifications & Requirements**

* Law student
* Spanish fluency required: the candidate must possess sufficient fluency to work directly with clients on all aspects of legal representation without using an interpreter;
* Prior experience working with youth, trauma survivors or other vulnerable populations preferred;
* Excellent verbal and written communication skills;
* Excellent organizational and time management skills and ability to pay close attention to detail;
* Ability to work independently and in a team of diverse professionals;
* A commitment to social justice and the public interest community.

*HIAS Pennsylvania is an equal opportunity employer and does not discriminate against any on the basis of race, color, religion, sex, national origin, age, disability, political affiliation or belief.*

Qualified candidates should email a resume and cover letter to Stephanie Lubert at slubert@hiaspa.org

with the subject line ‘IYAI Legal Intern.’