**Immigrant Survivors of Domestic Violence Initiative Legal Intern**

**Mission & Organization Overview**

Based on the value of “welcoming the stranger”, HIAS Pennsylvania provides legal, resettlement and supportive services to immigrants, refugees and asylum seekers from all backgrounds in order to assure their fair treatment and full integration into American society.  HIAS Pennsylvania advocates for just and inclusive public policies and practices.

HIAS Pennsylvania’s Immigrant Survivors of Domestic Violence Initiative represents both survivors of domestic violence and sexual assault in Southeastern Pennsylvania with the goal of enabling them to obtain lawful status, relief from the threat of removal, access to support services, and work authorization to enhance economic security.

**Internship Description**

**Title**: Legal Intern

**Program:** Immigrant Survivors of Domestic Violence Initiative Legal Intern (DVI)

**Supervisor:** Isabel Abreu (Staff Attorney of DVI)

**Hours:** Minimum of 10 hours per week

**Pay**: Unpaid but we can coordinate with law school for credit

**General Description:** Assist in representation of immigrant survivors of domestic violence and sexual assault

**Summary of Responsibilities**

Responsibilities and tasks will be tailored to the individual’s strengths and interests, but might include:

* Intake;
* Draft affidavits;
* Prepare U Visa and VAWA petitions;
* Complete applications for employment authorization;
* Complete applications for adjustment of status.

**Qualifications & Requirements**

* Law student
* Spanish fluency required: the candidate must possess sufficient fluency to work directly with clients on all aspects of legal representation without using an interpreter;
* Prior experience working with survivors of domestic violence, sexual assault, or trauma survivors or other vulnerable populations preferred;
* Excellent verbal and written communication skills;
* Excellent organizational and time management skills and ability to pay close attention to detail;
* Ability to work independently and in a team of diverse professionals;
* A commitment to social justice and the public interest community.

*HIAS Pennsylvania is an equal opportunity employer and does not discriminate against any on the basis of race, color, religion, sex, national origin, age, disability, political affiliation or belief.*

Qualified candidates should email a resume and cover letter to Isabel Abreu at iabreu@hiaspa.org

with the subject line ‘DVI Legal Intern.’